**Academic Misconduct Penalties**

* 1. In all cases where the allegation of Academic Misconduct is substantiated (either by the student’s own admission or by the findings of an Academic Misconduct), the outcome is noted on the student’s record and the student may be placed on a monitoring system such as Academic Probation.
  2. Assessed work (non-research degree)

If an allegation has been substantiated, then the following will be used to calculate the penalty imposed:

* + 1. Level of student:

|  |  |
| --- | --- |
| Level 3 | 50 points |
| Level 4 | 70 points |
| Level 5 | 115 points |
| Level 6 | 140 points |
| Level 7 | 175 points |

* + 1. History of Academic Misconduct

|  |  |
| --- | --- |
| Second Substantiated Offence | 50 points |
| Third Substantiated Offence | 150 points |
| For second and third offences – if student has completed the Academic Misconduct Refresher module in the past | -20 points |
| For second and third offences – if student has not completed the Academic Misconduct Refresher module in the past | 20 points |
| For second and third offences – if the most recent offence was at least “moderate” and resulted in a penalty of all components in module awarded 0% | 50 points |
| Fourth Substantiated Offence | Automatic penalty: Student expelled from University (loses all credit from current level of study on the programme) |

* + 1. Number of allegations under consideration

|  |  |
| --- | --- |
| One | 0 points |
| Two | 50 points |
| Three or more | 100 points |

* + 1. Value of individual component

|  |  |
| --- | --- |
| 8 credits or less | -30 points |
| 30 credits or more | 30 points |

* + 1. Extent of Academic Misconduct (Percentage of report subject to academic misconduct)

|  |  |
| --- | --- |
| Minimal (<5%) | 210 |
| Minor (5%-20%) | 235 |
| Moderate (21%-50%) | 260 |
| Serious (51%-85%) | 290 |
| Severe (>86%) | 355 |

* + 1. Academic Misconduct (Formal Examination)

|  |  |
| --- | --- |
| Unauthorised information (general) | 260 points |
| Communicate with any other person | 290 points |
| Unauthorised information (specific) | 355 points |
| Impersonate student or be impersonated | 375 points |

* + 1. Mitigation

|  |  |
| --- | --- |
| Student Accepts | -40 points |

* + 1. Calculation of Penalty Tariff

**Points Penalty**

190 – 329 Formal warning letter (further offences will be repeat offences)

330 – 424 Component awarded mark of 0% (fail)

425 – 524 All components in module awarded mark of 0% (fail)

525 – 559 Student expelled from University and is disqualified from any further study at the University (retains credit previously gained)

560+ Student expelled from University and is disqualified from any further study at the University (loses all credit from current level of study on the programme)

* + 1. Panel Discretion
       1. A decision about a penalty will take into account as appropriate a student’s particular circumstances (e.g. mitigating circumstances and declared disabilities) as well as unintended impacts (e.g. in relation to a declared disability or an international student’s visa status).
       2. For students in the highest band, Panels may request that the student’s previous work be investigated for academic misconduct. If it is subsequently substantiated that there has been previous academic misconduct the Panel has discretion to decide that the student will lose all credit from the programme of study.
  1. Research Degree
     1. A panel considering academic misconduct in the examination of a research degree, will have the following outcomes available:
        1. A determination that the allegation of academic misconduct is unsubstantiated;
        2. A recommendation to the Examining Board concerning the level of academic misconduct and that the examination should proceed with the Examining Board arriving at a result in the light of the academic merit of the thesis and in the light of the Academic Misconduct Panel’s findings;
        3. Termination of candidature on the grounds of gross misconduct with no examination of the thesis.

**THIS DOCUMENT IS ALSO AVAILABLE IN WELSH**